

**Florida Fish and Wildlife Conservation Commission**  
**July 10, 2017 Meeting**  
**Agenda Item 5 A**

**FY 2018/19 Legislative Budget Request (LBR) Timeline**

- May 22** LBR process discussed at Executive Leadership Meeting (ELT); lessons learned from FY 2017 Session
- June 12** Trust Fund Analysis Updated for FY 2017/18 Budget
- June 19** ELT sets initial direction for issues, potential reductions, and redirects; Charlotte emails instructions for Commission documents and updates forms
- June 20** Budget Instructions and Schedule VIII B reductions discussed at SLT meeting
- July 7** Draft new issues and potential reductions descriptive paragraphs (blurbs) due to Charlotte
- July 10-11** Commission Meeting; Commission Budget Liaison appointed; Commissioners provide additional direction, if any, on new issues and potential reductions
- July 14** Charlotte compiles and distributes submitted issues in draft commission meeting document format
- July 19** LBR issues discussed at Post Commission Senior Leadership Team (SLT) Meeting
- July 24-28** Meet with Commission Budget Liaison to provide update on the LBR process
- July 31** Nick, Eric, and Jennifer review/approve final issues, potential reductions, and redirects
- July 31** Budget Issue Forms (BIF's), Retained in Service Vehicle List, and Replacement Vehicle Requests (if any), due to Charlotte
- Aug 1-3** Division and Office Directors perform final review and edits on commission meeting documents (new issues and reductions)
- Aug 7-11** Meet with Commission Budget Liaison to provide a status update on LBR; Nick and Eric discuss issues and potential reductions with the Chairman
- Aug 28** Final commission meeting documents posted to SharePoint
- Sept 6** Regional Director Briefing; Commission meeting documents linked to Agenda on FWC Web Page
- Sept 15** Final LBR due to Governor, Senate, and House (tentative due to January 2018 Legislative Session start date)
- Sept 27-28** Commission Meeting; Commissioners approve new issues and potential reductions and provide final direction to staff, if any