

Florida Fish and Wildlife Conservation Commission – Division of Law Enforcement		
	TITLE	GENERAL ORDER 49
		EFFECTIVE DATE July 21, 2008
	APPLICABILITY ALL MEMBERS	RESCINDS/AMENDS July 1, 2004
REFERENCES GO 02 and GO 52		

1 POLICY

- A** It is the mission of the FWC Division of Law Enforcement to: **Protect Florida’s natural resources and people through proactive and responsive law enforcement services.**
- B** The FWC Division of Law Enforcement’s motto is: **Patrol, Protect, Preserve.**
- C** The FWC Division of Law Enforcement has adopted a community-oriented policing philosophy for its mission and pledges to:
 - (1) Commit to the community-oriented policing philosophy as the focal point for reaching specific constituent groups and user groups in need of information and education.
 - (2) Incorporate a two-way communication path between constituents and the Division to protect and conserve Florida’s natural resources.
 - (3) Develop and implement proactive, preventative enforcement programs that enable the Division to avoid potential problems and rapidly address emerging issues.
 - (4) Expand our knowledge and understanding of who the Division’s stakeholders are and how to provide better service.
 - (5) Create solutions through balanced enforcement, management practicality, stakeholder input, and communication of the Division’s activities.
- D** It is the policy of the FWC Division of Law Enforcement to ensure that its members are fully acquainted with the mission and participate in the community oriented policing philosophy of the Division.
- E** It is the policy of the FWC Division of Law Enforcement to prepare a strategic plan to guide the Division’s activities. This strategic plan includes:
 - (1) The Division’s mission statement and explanation of its core missions.
 - (2) The Division’s goals and strategies (objectives).
 - (3) The Division’s leadership expectations.
 - (4) The Division’s approach to measuring achievement of goals based on individual member work plans.

2 RESPONSIBILITIES

- A** All members are tasked with helping to improve community relations by forming partnerships and alliances with stakeholders, including, but not limited to, resource user groups, neighborhood residents, businesses and youth.

- B** All sworn members shall regularly visit regulated establishments and other places frequented by Commission stakeholders (including, but not limited to, bait and tackle shops, marinas, taxidermists, etc.) within their assigned patrol areas to discuss the needs of constituents and answer questions. Opening the lines of communication early is the key to developing the type of relationships on which the community policing is based.
- C** All sworn members shall identify trends and problems relating to the Division's mission in their communities and take the appropriate steps if necessary.
- D** All sworn members should participate or assist with local community special events, given proper notification and with supervisory approval.
- E** All sworn members should use discretion, common sense, and impartiality in determining the best means of documenting a violation. For additional information see General Order 2, *Warnings, Arrests, Traffic Enforcement and Interviews*.
- F** The Division's Chief of Staff is responsible for maintaining the Division's strategic plan, including periodic reviews and revisions as necessary.

3 PROCEDURES

A Community-Oriented Policing

- (1)** Members shall inform supervisors and other members about concerns or potential problems that have a bearing on FWC mission-specific law enforcement activities.
- (2)** The supervisor, when appropriate, shall use this information along with any of the following possible data sources to develop and implement community involvement of crime prevention initiatives:
 - (a)** Crime analysis,
 - (b)** Intelligence,
 - (c)** Empirical analysis of local crime data (crime type and geographical areas),
 - (d)** In-house statistical data,
 - (e)** Citizen surveys, and
 - (f)** Other agency reports.
- (3)** The appropriate supervisor shall ensure that an incident number is assigned and that recommended actions or resolutions are documented and disseminated.
- (4)** Community involvement and/or crime prevention initiatives shall include specific objectives, a specific target area and population, time lines, and procedures for measuring their success.
- (5)** Supervisors shall coordinate all crime prevention and community involvement initiatives to ensure that officers are provided adequate supervision, equipment, training, technical assistance and supplies to perform programs and tasks.
- (6)** Crime prevention and community involvement programs or activities may include, but are not limited to, the following:
 - (a)** Meeting with civic and community organizations, regulated entities, and associations, to include but not limited to minority groups, churches, schools, hunting groups, wholesale/retail seafood dealers, bait houses, tournaments, military branches, stakeholders and user groups.
 - (b)** Targeted programs addressing community perceptions,
 - (c)** Encouraging and assisting in the development of crime prevention and community groups in areas that are high in crime rates,

- (d) Providing information on crime prevention, recruitment, boating/hunting safety, accident prevention, new boating/resource laws and other issues, if so requested.
- (7) Citizen concerns or potential problems as well as its resolution should be documented on an Incident Summary Report Narrative (FWC/DLE-045A).
- (8) Supervisors shall keep the appropriate Captain updated with the following information:
 - (a) A description of information as well as other identified concerns,
 - (b) A description of community and/or crime prevention initiatives planned or implemented to address these identified concerns or issues,
 - (c) Progress made toward addressing these concerns or issues, and
 - (d) Discussion of whether these actions should be continued or amended and/or whether different plans should be developed.
- (9) Any community-oriented policing success stories and other noteworthy activities shall be documented in the Weekly Report.
- (10) Work plans targeting enforcement issues should have a community-oriented policing component included. An example may be a suggestion from the community on how to better improve our services during a special event or a process to educate constituents to gain voluntary compliance.

B Strategic Plan

- (1) The Division's community-oriented policing philosophy is captured in the Division's strategic plan and many of the Division's goals and strategies are set with that philosophy in mind.
- (2) The Division's strategic plan provides the foundation for individual member work plans and performance evaluations. For additional information see General Order 52, *Performance Evaluations*.
- (3) The Division's strategic plan shall be reviewed periodically or when directed by the Division Director and revised as needed to document the Division's strategic direction, including its mission, goals and objectives.

4 FORMS

FORM NUMBER	FORM TITLE
FWC/DLE-045A	Incident Summary Report Narrative