

A. Workshop Proposal

FOR OFFICE USE ONLY		
Received on: _____	Shipped on: _____	
SalesForce	FWC Website	Facebook
Outlook Calendar	GovDelivery	

Facilitator Information

Name: _____ Date of Workshop: _____

E-mail for Fed-Ex tracking: _____

Additional Project WILD Facilitators: _____

Mailing Information

Mailing Address: _____

Room Number (if applicable): _____ City: _____ State: _____ Zip: _____

Is this address: Business or Residential (We cannot ship to P.O. Boxes.)

Day Phone: (____) _____ Phone for public interest: (____) _____

Location of workshop: (Name of park, school, center) _____

City of Workshop: _____ County of Workshop: _____

Workshop Information

Number of Participants: _____ Registration fees (if any): _____

Type of Workshop: (Only one type can be selected per proposal)

<input type="checkbox"/> Project & Aquatic Combo (6 hrs)	<input type="checkbox"/> Flying WILD (4-6 hrs)	<input type="checkbox"/> Schoolyard Wildlife/Ecosystems Combo (6 hrs)
<input type="checkbox"/> Project WILD (6 hrs)	<input type="checkbox"/> Schoolyard Wildlife(4 hrs)	<input type="checkbox"/> FL Black Bear Curriculum (4-6 hrs)
<input type="checkbox"/> Aquatic WILD (6 hrs)		<input type="checkbox"/> Project WILD and PLT (8 hrs)
<input type="checkbox"/> Growing Up WILD (3-4 hrs)		<input type="checkbox"/> Other: _____

Who will be your audience?

<input type="checkbox"/> Pre-K	<input type="checkbox"/> Home School	<input type="checkbox"/> Center/School Administrator	<input type="checkbox"/> Nature Center
<input type="checkbox"/> Elementary	<input type="checkbox"/> Faith-based	<input type="checkbox"/> Curriculum Specialist	<input type="checkbox"/> Youth Organization
<input type="checkbox"/> Middle	<input type="checkbox"/> College Faculty	<input type="checkbox"/> Resource Agency Staff	<input type="checkbox"/> Other: _____
<input type="checkbox"/> High	<input type="checkbox"/> Pre-service/College Student	<input type="checkbox"/> Private Conservation Group	
<input type="checkbox"/> Head Start			

Can we advertise your workshop on our website for public interest? Yes No

If yes, please provide additional information you would you like the posting to include:

How can we help publicize your workshop? Are there any nearby educational facilities that we can contact to promote attendance of your workshop? Reaching educators is our goal!

B. Workshop Supply List

The following is a list of available materials. Check your supplies and order only what you need. We aim to conserve supplies as well as postage. We can provide return postage for extra supplies.

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Reference: _____

Contacted: _____

Sent: _____

No. Boxes Sent: _____

Facilitator Supplies

- ___ Facilitator Instructions
- ___ Sign-in Sheet (15 Names per Page) *required*
- ___ Facilitator Reporting Form *required*
- ___ Travel Reimbursement (if over 50 miles)
- ___ Postage Paid Envelope (to return paperwork)

Participant Workshop Supplies

- ___ Name Tags
- ___ Bookplates (name label for book)
- ___ Participant Survey *required*
- ___ WILD Summary and Copyright (use of activities) Info Sheet

Project WILD Supplies

- ___ Project WILD Activity Guide
- ___ Project WILD Certificates
- ___ Project WILD Pre/Post test
- ___ Guide Activity: "WILD Walk"

Aquatic WILD Supplies

- ___ Aquatic WILD Activity Guide
- ___ Aquatic WILD Certificates
- ___ Aquatic WILD Pre/Post Test
- ___ Guide Activity: "WILD Swim"

Schoolyard Wildlife

- ___ Schoolyard Wildlife Activity Guide
- ___ Schoolyard Wildlife Handbook
- ___ Supplemental Water Resource Activity Packet
- ___ Schoolyard Wildlife Certificates
- ___ Schoolyard Wildlife Pre/Post Test
- ___ Guide Activity: "Schoolyard Safari"

Schoolyard Ecosystems Supplies

- ___ Schoolyard Ecosystems of Florida Guide
- ___ Ecosystems Certificates
- ___ Schoolyard Ecosystems Pre/Post Test
- ___ Guide Activity: "Ecosystems Stroll"

Growing Up WILD Supplies

(Note: Contact for availability. If books aren't available, guides may be purchased from the publisher.)

- ___ Growing Up WILD Guide
- ___ Growing Up WILD Certificates
- ___ Growing Up WILD Pre/Post Test
- ___ Guide Activity: "Skip Through"

Florida Black Bear Supplies

- ___ Florida Black Bear Curriculum Flyer
- ___ Bears of The World Poster
- ___ Florida Black Bear Certificates
- ___ Florida Black Bear Pre/Post Test

WILD Kingdom Combo Supplies

(Aquatic & Project WILD)

- ___ WILD Kingdom Pre/Post Tests
- ___ Activity: "Exploring The Guides"
- ___ WILD Kingdom Certificates
- ___

Flying WILD Supplies

- ___ Flying WILD Activity Guide
- ___ Flying WILD Certificates
- ___ Flying WILD Pre/Post Test
- ___ Guide Activity: "WILD Flight"

Additional Informational Supplies

- ___ Project WILD Brochure
- ___ Growing Up WILD Brochure
- ___ Florida Black Bear Curriculum Flyer
- ___ Schoolyard Wildlife Project Brochure
- ___ Living in Bear Country Brochure
- ___ Living with Panthers Brochure
- ___ Manatee Brochure
- ___ Prescribed Fire Brochure
- ___ Animated Alphabet Poster
- ___ Florida Backyard Bird Poster
- ___ Florida Snake Booklet
- ___ Florida Venomous Snakes (Pocket Size Booklet)
- ___ Florida Animal Tracks Pocket Cards
- ___ Butterfly Gardening Information Sheet
- ___ Florida Scrub Habitat Poster

Other:

For more information visit Facilitator Corner:
[www.myfwc.com/education/educators/
project-wild/corner/](http://www.myfwc.com/education/educators/project-wild/corner/)

C. Tentative Schedule

This tentative schedule of your workshop should include the times and names of activities you are planning to conduct.

Save this PDF file and email the attachment to FLProjectWILD@MyFWC.com
Please submit all forms four to six weeks before your workshop to allow time for processing and shipping. You will receive an email acknowledging receipt of your workshop proposal and packing list. All workshop materials will be shipped FedEx and will arrive 10-20 days prior to your proposed workshop date.

If you are having any difficulty completing the electronic forms, please feel free to call. (850) 404-6089 or email: Gina.Long@myfwc.com.

Thank you for all you do!

