

MEMORANDUM



To: Florida Fish and Wildlife Conservation Commissioners
From: Jessica McCawley, Director, Marine Fisheries Management
Date: September 8, 2016
Subject: Consent Agenda: Draft Rules – Commercial Saltwater License Forms

Purpose:

Staff is seeking to update commercial saltwater license forms that are incorporated into Commission rules to reflect the latest versions already being used by the agency.

Summary:

FWC provides a variety of forms to be used by commercial fishermen when requesting agency action or when providing the agency with information. Updating some of the commercial saltwater license forms would streamline the application process for both fishermen and staff and allow staff to continue to provide excellent service to our customers. Staff is proposing to modify three forms as follows:

- *Stone Crab Trap Certificate Transfer Form* - modify organization and format of the form, clarify instructions, and create separate forms for transfer of tags to immediate family members (Immediate Family Transfer) and to other parties (Standard Transfers) for ease of use by fishermen,
- *Spiny Lobster Trap Certificate Transfer Form* - modify organization and format of the form, clarify instructions, and create separate forms for transfer of tags to immediate family members (Immediate Family Transfer) and to other parties (Standard Transfers) for ease of use by fishermen,
- *Physician Certification of Disability Form for the Restricted Species Endorsement* – modify the form to include initial date of disability (which is required for processing).

Staff Recommendation:

Staff recommend approving the proposed draft rules that would update commercial saltwater license forms. If approved, staff would advertise the rules and file for adoption as soon as possible, without further public hearing unless one is requested by the public.

Staff Contact and/or Presenter:

Melissa Recks, Section Leader, Analysis and Rulemaking, Division of Marine Fisheries Management