

## **MINUTES**

### **Wildlife Alert Reward Association Meeting**

**Farris Bryant Building**

**Tallahassee, Florida**

**May 31, 2018**

#### **Members Present**

Ms. Virginia “Jenny” Brock (Chairman), Mr. Edward “Buddy” Boyd (Vice Chairman), Mr. Bruce Essen, Ms. Diana Flynt, Mr. Braxton Jones, Mr. David Jones, Mr. Al Hammond, Mr. Neal White, Mr. Michael Kennedy and Mr. John Shaw

#### **Members Not Present**

N/A

#### **Others Present**

Captain Avery Tubbs and Ms. Jamie Piser

#### **Opening Remarks**

- Meeting called to order, attendance taken and quorum was met.
- Jenny Brock added reward for Ms. Sara Burke to agenda.

#### **Wildlife Alert (WA) Business**

- **New Employee of Wildlife Alert**
  - Ms. Brock verified that everyone is still in favor of buying part of the time that Florida Fish and Wildlife Commission (FWC) is not paying for Jamie Piser to meet full time employment.
  - Buddy motioned for how much time will be paid from Wildlife Alert.
  - Captain Avery Tubbs verified the agreed upon rate was 10hrs/week at \$15.00/hr.
  - Motion to add Jamie Piser at 10 hours a week to Wildlife Alert payroll, Mr. David Jones motioned, Ms. Dianna Flynt seconded, motion passed.
  - Motion amended: Jamie Piser approved at 10hrs/week @ \$15.00/hr. Any additional hours will be approved by Ms. Jenny Brock and Captain Avery Tubbs and will have justification.
  - Motion for amendment, Ms. Jenny Brock motioned, Mr. David Jones seconded, motion passed.
- **Financial Update**
  - Ms. Brock discussed the accounts at EverBank and SunTrust and provided the balances in each account. Ms. Brock updated the Board with all of the hindrances occurring with operating the Everbank account. Ms. Brock mentioned that Harvard and Associates recommends a local bank, Prime Meridian Bank.

- Mr. Boyd expressed frustration with Everbank and the need to pull all funds from account, wondering how on the up and up the bank actually is.
  - Mr. D Jones asked the financial amount for closing a CD with Everbank early, unless significant loss would like to take the money out of Everbank.
  - Motion to move funds out of Everbank, motioned by Ms. Jenny Brock, all members seconded, motion passed.
  - Mr. B Jones added if you pull money out of the CD rates before they roll over you will lose interest but if you left them in Everbank and something happened you would be covered by FDIC.
  - Mr. Hammond asked how much time is left on the CD's currently and if there are any penalties on withdrawing. Ms. Brock informed one just rolled over 2/21/2018 and there is a 10 day penalty. Mr. Hammond suggested that was a negligible loss and that the money should be moved out.
  - Ms. Brock suggested to leave Suntrust account open until the move from Everbank to Prime Meridian is complete. Once complete, then move Suntrust to Prime Meridian.
  - Motion to close all Everbank accounts and move to Prime Meridian, Mr. Boyd motioned, Mr. Hammond seconded, motion passed.
- **Recognition for Sara Burke**
    - Ms. Brock suggests gifting a plaque similar to the one she received by the FFA but is open to suggestions.
    - Motion to give Ms. Brock authority and responsibility for picking the gift out, motioned by Mr. D Jones, seconded by Ms. Flynt, motion passed.
    - Motion amended to put \$200.00 cap on gift, motioned by Ms. Brock, all members seconded, motion passed.
- **Donation Proposal**
    - Captain Tubbs suggests sponsorship with the Association of Fish and Wildlife Agencies (AFWA) and the Association of Fish and Wildlife Agencies Intelligence and Investigations (AFWA I&I).
    - Mr. Boyd asked if one of the conferences is in Florida and if Florida Fish and Wildlife Commission (FWC) is donating. Mr. D Jones inquired where the additional donations come from and if Captain Tubbs was attending the meetings.
    - Captain Tubbs responded FWC is not able to allocate donations from their budget. The Association of Fish and Wildlife Agencies annual conference is being held in Tampa this year. Captain Tubbs included that Wildlife Alert sponsored the meeting last year and it was held in Colorado. Captain Tubbs also verified he will be attending the AFWA I&I meeting and the section leaders of FWC will attend the annual conference in Tampa.
    - Motion to donate \$500.00 dollars to each conference, AFWA and AFWA I&I, motioned by Mr. D Jones, seconded by Ms. Flynt, motion passed.

- **Next Meeting**
  - Mr. Boyd inquired about additional meeting. Ms. Brock informed it was on the last meeting minutes and is scheduled to be in the last week of June.
  - Mr. Kennedy suggested next meeting to be scheduled on Doodle.

**Meeting Adjourned- Ms. Brock motioned and all members seconded, adjourned.**

**Action Items**

- Captain Tubbs, Ms. Brock, and Ms. Piser will get with Harvard & Associates to move money to Prime Meridian.
- Captain Tubbs will contact the accountant to provide the donation to AFWA and AFWA I&I
- Ms. Piser will create a meeting announcement on Doodle.