



Florida Fish and Wildlife Conservation Commission

Florida Lobster Advisory Board Meeting III

April 11 - 12, 2006

Hawk's Cay Resort

61 Hawk's Cay Blvd—Duck Key, Florida 33050—305.743.7000



All Agenda Times—including Public Comment and Adjournment—are Subject to Change

Meeting Objectives

- To Approve Regular Procedural Topics (Agenda, Report, and Workplan Schedule)
- To Hear a Presentation on
- To Hear a Presentation on
- To Participate in a Workstyle Preference Exercise
- To Review Lobster Fishery Issues and Options Worksheet
- To Identify Any Additional Issues for Evaluation Related to the Lobster Fishery
- To Identify Additional Options for Addressing Key Issues
- To Evaluate Level of Acceptability for Proposed Options
- To Identify Needed Next Steps: Information, Assignments, and Agenda Items for Next Meeting

Meeting Agenda

Tuesday, April 11, 2006—Day One, Meeting III

9:00	Welcome and Opening	(Teehan)
9:05	Agenda Review and Approval	(Blair)
9:10	Approval of the January 9 – 10, 2006 Facilitator's Summary Report	(Blair)
9:15	Presentation(s), Discussion, Identification and Evaluation of Options by Issue in Turn	(Blair)
	<i>For each issue: data/research presentation(s), Q & A and general discussion; identification of additional options; refinement and evaluation of options.</i>	
10:15	Break	
10:30	Evaluation and Refinement of Options by Issue in Turn—Continued	(Blair)
12:00	Lunch	
1:15	Evaluation and Refinement of Options by Issue in Turn—Continued	(Blair)
2:30	Board and Staff Workstyle Preference Exercise	(Blair)

- 3:00** *Break*
- 3:15** **Evaluation and Refinement of Options by Issue in Turn—Continued** (Blair)
- 4:40** **General Public Comment** (Blair)
- 4:50** **Summary of Day One and Review of Day Two Agenda** (Blair)
- 5:00** *Recess*

Wednesday, April 12, 2006—Day Two, Meeting III

- 8:00** **Welcome and Introductions** (Teehan)
- 8:10** **Agenda Review** (Blair)
- 8:15** **Presentation(s), Discussion, Identification and Evaluation of Options by Topic/Issue in Turn** (Blair)
For each topic: data/research presentation(s), Q & A and general discussion; identification of additional options; refinement and evaluation of options.
- 10:30** *Break*
- 10:45** **Evaluation and Refinement of Options by Issue in Turn—Continued** (Blair)
- 12:30** **General Public Comment** (Blair)
- 12:40** **Review of Plan Development Process and Meeting Schedule** (Blair)
- 12:50** **Next Steps and Agenda Items for Next Meeting** (Blair)
 Next meeting agenda items, needed information, assignments, location, and date
- 1:00** *Adjourn*

Facilitator Information: Jeff Blair; 850.644.6320; jblair@fsu.edu ; <http://consensus.fsu.edu/>

Project Webpages: <http://myfwc.com/marine/workgroups/index.html>
<http://consensus.fsu.edu/FWC/index.html>

SPINY LOBSTER AD HOC ADVISORY BOARD MEMBERSHIP AND REPRESENTATION

PROJECT OVERVIEW

The Florida Fish and Wildlife Conservation Commission (FWC) has invited representatives of interests participating in Florida's Lobster Fishery to serve as members of an ad hoc lobster advisory board, "The Spiny Lobster Ad Hoc Advisory Board" (LAB). The advisory board is designed to bring together a group of stakeholder representatives from around the state who represent the diversity of the lobster fishery community and includes commercial lobster trappers, commercial lobster divers, recreational lobster fishers, a special recreational license holder, wholesale lobster dealers, an NGO, and a representative from the FWC. The goal is to convene a group of representative stakeholders who can provide constructive comments and guidance to the FWC in the form of proposed refinements to the management of Florida's spiny lobster fishery. Over a period of sixteen months the advisory board will meet approximately eight times for approximately two days each to focus on reviewing and discussing lobster fishery issues and proposals for refinements to Florida's spiny lobster fishery.

MEMBERS AND REPRESENTATION

Commercial Trappers

Jeff Cramer
Bruce Irwin
George Niles
Mary Stafford
Manuel Toledo

Recreational Fishers

Harry Flowers
Richard Sewell

Special Recreational License Holder

Cyril Dougherty

NGO

Roberto Torres

Commercial Divers

Robert Cardin
Peter Cone
Manuel Ravelo

Wholesale Dealers

Peter Bacle
Manuel Prieguez

FWC

Chuck Collins

SPINY LOBSTER AD HOC ADVISORY BOARD PROCEDURAL GUIDELINES

MEMBER’S ROLE

- The Board’s meeting process is an opportunity to explore possibilities. Offering or exploring an idea does not necessarily imply support for it.
- Listen to understand. Seek a shared understanding even if you don’t agree.
- Be focused and concise—balance participation & minimize repetition. Share the airtime.
- Look to the Facilitator to be recognized. Please raise your hand to speak.
- Speak one person at a time. Please don’t interrupt each other.
- Focus on issues, not personalities. Avoid stereotyping or personal attacks.
- To the extent possible, offer options to address other’s concerns, as well as your own.
- Represent and communicate with member’s constituent group.

FACILITATOR’S ROLE

- Design and facilitate a participatory meeting process.
- Provide consensus-building and conflict resolution guidance.
- Assure that participants follow ground rules—Assist participants to stay focused and on task.
- Facilitate public participation and input.
- Prepare agenda packets and provide meeting summary reports.

GUIDELINES FOR BRAINSTORMING

- Speak when recognized by the Facilitator.
- Offer one idea per person without explanation.
- No comments, criticism, or discussion of other's ideas.
- Listen respectfully to other's ideas and opinions.
- Seek understanding and not agreement at this point in the process.

THE NAME STACKING PROCESS

- Determines the speaking order.
- Members raises hand to speak. Facilitator will call on participants in turn.
- Facilitator may interrupt the stack (change the speaking order) in order to promote discussion on a specific issue or, to balance participation and allow those who have not spoken on a issue an opportunity to do so before others on the list who have already spoken on the issue.

ACCEPTABILITY RANKING SCALE

During the meetings, members will be asked to develop and evaluate options, and following discussions and refinements, may be asked to do additional evaluations of the options as refined. Members should be prepared to offer specific refinements to address their reservations. Scores of 4 and 3 are considered in favor of the proposal, while scores of 2 and 1 are considered generally un-supportive of the proposal. The following scale will be utilized for the ranking exercises:

Acceptability Ranking Scale	<i>4 = acceptable, I agree</i>	<i>3 = acceptable, I agree with minor reservations</i>	<i>2 = not acceptable, I don't agree unless major reservations addressed</i>	<i>1 = not acceptable</i>
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CONSENSUS-BUILDING GUIDELINES

The Spiny Lobster Ad Hoc Advisory Board Consensus Guidelines

The Spiny Lobster Ad Hoc Advisory Board (LAB) will seek consensus decisions on its recommendations to the Commission staff. General consensus is a participatory process whereby, on matters of substance, the members strive for agreements which all of the members can accept, support, live with or agree not to oppose. In instances where, after vigorously exploring possible ways to enhance the members' support for the final decision on a recommendation, and the Board finds that 100% acceptance or support is not achievable, final decisions will require at least 75% favorable vote of all members present and voting. This super majority decision rule underscores the importance of actively developing consensus throughout the process on substantive issues with the participation of all members and which all can live with. In instances where the Board finds that even 75% acceptance or support is not achievable, publication of recommendations will include documentation of the differences and the options that were considered for which there is more than 50% support from the Advisory Board.

The Board's consensus process will be conducted as an open public advisory committee process consistent with applicable law. Board members, staff, and Facilitator will be the only participants seated at the table. Only Board members may participate in discussions and vote on proposals and recommendations. The Facilitator, or a Board member through the Facilitator, may request specific clarification from a member of the public in order to assist the Board in understanding an issue. Observers/members of the public are welcome to speak during the public comment period provided at each meeting, and all comments submitted on the public comment forms provided in the agenda packets will be included in the Facilitator's summary reports.

The Spiny Lobster Ad Hoc Advisory Board Guiding Principles

- Principle 1:** The overall purpose of the Spiny Lobster Ad Hoc Advisory Board (LAB) is to serve as an advisory body to the Florida Fish and Wildlife Conservation Commission (FWC).
- Principle 2:** The LAB shall operate under clear, concise, consistent, and fair procedural protocols.
- Principle 3:** The LAB shall strive to achieve consensus on substantive recommendations made to the FWC.
- Principle 4:** The LAB shall serve as an accessible liaison between the Board and their representative constituency groups to meet their mission.

The Spiny Lobster Ad Hoc Advisory Board Mission Statement

The Spiny Lobster Ad Hoc Advisory Board, representing diverse stakeholder interests from around the state, will provide advice and guidance to the Florida Fish and Wildlife Conservation Commission and staff to improve the viability and sustainability of Florida's lobster fishery, and the efficiency and effectiveness of the management program. The Board's initial task will be to review, discuss and seek consensus on guidance and advice to the Commission for proposed refinements to Florida's lobster fishery management plan.

FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION

FLORIDA LOBSTER ADVISORY BOARD

PLAN DEVELOPMENT SCHEDULE AND PROCESS

Dates	Activities
June 2005	Appointment of Florida Lobster Management Advisory Board
July 20, 2005	Advisory Board Meeting #1—Organizational, strategic visioning, identification of issues (Marathon)
January 9 - 10, 2006	Advisory Board meeting #2 (Marathon)
April 11 - 12, 2006	Advisory Board meeting #3 (Marathon)
May 23-24, 2006	Advisory Board meeting #4 (Marathon)
Summer 2006	Public Workshops
September 6-7, 2006	Advisory Board meeting #5 – Draft Review approval (Marathon)
November 30, 2006	Commission meeting – Draft Rule review (Key Largo)
January 2007	Advisory Board meeting #6 – Review of Commission comments to draft rule (Marathon)
February 2007	Public Workshops
April 5, 2007	Commission meeting – Final Public Hearing (Tallahassee)

MEETING EVALUATION FORM

Florida Fish and Wildlife Conservation Commission Spiny Lobster Ad Hoc Advisory Board

April 11 - 12, 2006
Marathon, Florida

INSTRUCTIONS: Please Use a 0 to 10 Rating Scale Where a 0 Means Totally Disagree and a 10 Means Totally Agree. Please Place Your Numeric Rating in the Space to the Left of Each Question.

1. Please assess the overall meeting.

- _____ The background information was very useful.
- _____ The agenda packet was very useful.
- _____ The objectives for the meeting were stated at the outset.
- _____ Overall, the objectives of the meeting were fully achieved.
- _____ Presentation on .
- _____ Presentation on .
- _____ Presentation on .
- _____ Identification, Evaluation, Refinement, and Acceptability Ranking of Options.
- _____ Workstyle Preference Exercise.
- _____ Next Steps and Agenda Items For Next Meeting.

2. Please tell us how well the Facilitator helped the participants engage in the meeting.

- _____ The members followed the direction of the Facilitator.
- _____ The Facilitator made sure the concerns of all members were heard.
- _____ The Facilitator helped us arrange our time well.
- _____ Member input was documented accurately.

3. What is your level of satisfaction with the meeting?

- _____ Overall, I am very satisfied with the meeting.
- _____ I was very satisfied with the services provided by the Facilitator.
- _____ I am satisfied with the outcome of the meeting.

4. What progress did you make?

- _____ I know what the next steps following this meeting will be.
- _____ I know who is responsible for the next steps.

5. Do you have any other comments that you would like to add? We are very interested in your comments. Please use the back of this page.

